



# Enniskillen Credit Union Limited

## Job Application Form

Vacancy Title:

Please tell us how you heard about this vacancy:

### 1. Personal details

Last Name:

First Name:

Address:

  
  

Postcode:

Home Telephone No.

Daytime Contact No.

E-mail address:

National Insurance No.

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## 2. Education/Qualifications

Secondary/Grammar/High School or equivalent	Study Dates	Qualification and Grade	Date Obtained
College/University	Study Dates	Qualification and Grade	Date Obtained
Ongoing Professional Development	Study Dates	Qualification and Grade	Date Obtained

**Training and Development**

Please use the space below to give details of any training or non-qualification based development which is relevant to the post and supports your application.

Training Course	Course Details (including length of course/nature of training)

**3. Employment History**

**Previous Employment:** Please include any previous experience (paid or unpaid), starting with the most recent first. **Current or most recent employer**

Name of Employer:			
Address:			
	Postcode:		
Position Held:			
Date Started:		Reason for leaving:	
Salary on leaving this post:		Notice Period	
Brief description of duties:			

**Previous employer**

Name of Employer:			
Address:			
	Postcode:		

Position Held:

Date Started:

Reason for leaving:

Salary on leaving this post:

Notice Period

Brief description of duties:

**Previous employer**

Name of Employer:

Address:

Postcode:

Position Held:

Date Started:

Reason for leaving:

Salary on leaving this post:

Notice Period

Brief description of duties:

**Previous employer**

Name of Employer:

Address:

Postcode:

Position Held:

Date Started:

Reason for leaving:

Salary on leaving this post:

Notice Period

Brief description of duties:

#### 4. References

Please give the names, addresses and contact details of two referees (your referees must not be related to you nor must they be employees, directors or supervisors of Enniskillen Credit Union Limited).

##### Reference 1

##### Reference 2

<p>Name:</p> <p>Job Title:</p> <p>Organisation:</p> <p>Address:</p>       <p>Contact No:</p> <p>Email:</p> <p>How is this person known to you:</p> <p>Do you wish to be consulted before this referee is approached:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Name:</p> <p>Job Title:</p> <p>Organisation:</p> <p>Address:</p>       <p>Contact No:</p> <p>Email:</p> <p>How is this person known to you:</p> <p>Do you wish to be consulted before this referee is approached:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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We reserve the right to contact any of your other previous employers within the last three years.

## 5. Declaration

**Statement to be Signed by the Applicant** (Candidates selected for interview will normally be notified within four weeks of the closing date.)

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered:

*I confirm that all the information given by me on this form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading, any offer of employment may be withdrawn or employment terminated.*

Signed: Date: